

BROOKSHIRE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
AGENDA
TUESDAY, APRIL 17, 2018 - 6:00 PM
Brookshire Association Recreation Center, 3186 Summerton Ct., Camarillo

- I. CALL TO ORDER/ROLL CALL**
- II. OPEN DISCUSSION FOR OWNERS –OPEN FORUM**
Owners may address the Board at this time – 3-5 minute time limit for owners to speak
- III. SECRETARY’S REPORT /APPROVAL OF MINUTES**
Minutes of the February 6, 2018 meeting
- IV. TREASURER'S REPORT - March 2018 report**
- V. BOARD BUSINESS**
 - A. Liens – n/a**
 - B. Proposals for Rekeying Pool Area**
 - C. Insurance – Board discussion re: reimbursement:**
 - 1. Synopsis
 - 2. Farmer’s Letter
 - 3. Invoices
 - 4. Reports
 - 5. Brookshire Maintenance Matrix
 - D. Showscapes**
 - 1. Irrigation Audit
 - 2. Irrigation System Review
 - 3. Landscape Improvement Proposals
 - E. Year End Financial Review – Completed – approval & signatures required**
 - F. Parking – Board discussion**
 - G. Garage Sale – management has been asked if one can be held by HOA**
- VI. MANAGEMENT REPORT**
 - A. Work Order Log**
- VII. NEXT MEETING DATE**
Next regularly scheduled meeting date will be June 19, 2018.
- VIII. ADJOURNMENT TO EXECUTIVE SESSION**
The Board will meet in Executive Session to consider delinquencies, foreclosures, violations, 3rd party contracts and legal matters.

EXECUTIVE MEETING AGENDA

Immediately following the regular Board Meeting

- I. CALL TO ORDER/ROLL CALL**
- II. APPROVAL OF MINUTES**
Minutes of the February 6, 2018 Executive Meeting
Minutes of March 18, 2018 Special Executive Meeting
- III. BOARD BUSINESS**
 - A. Delinquency report**
 - B. Attorneys – Board asked to see two proposals from attorneys for their HOA services**
 - C. Violation Correspondence**
 - D. Fine Sheet - Board to vote for or against fines**
- IV. ADJOURNMENT**