

BROOKSHIRE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
AGENDA
TUESDAY, AUGUST 22, 2017 - 6:00PM
Brookshire Association Recreation Center, 3186 Summerton Ct., Camarillo

- I. CALL TO ORDER/ROLL CALL**
- II. OPEN DISCUSSION FOR OWNERS –OPEN FORUM**
Owners may address the Board at this time – 3-5 minute time limit for owners to speak
- III. SECRETARY’S REPORT /APPROVAL OF MINUTES**
Minutes of the June 20, 2017 meeting
- IV. GUEST:** Alfie from ABC Builds will be present to discuss the lighting project
- V. TREASURER'S REPORT**
 - A. July 2017 financial as prepared by Anchor
- VI. BOARD BUSINESS**
 - A. **Liens** – none required at this time
 - B. **Barbecue Replacement** – manager has tried to no avail
 - C. **Tree Trimming Proposals**
 - D. **Gym Equipment**
 - E. **Sprinkler Riser Rooms** – Fire Dept. has no ordinance on whether rooms have to be locked or not. If Board does lock them, they have to have break away locks.
 - F. **FHA Renewal** – completed. Brookshire is now approved
 - G. **Landscaping**
 - I. **Window Washing Proposals**
- VII. MANAGEMENT REPORT**
 - A. **Work Order Log** – 6/14/17-8/15/17
 - B. **Pacific Utility Audit** – performed 3 years ago. Just for review by Board
 - C. **Reserve Study Update** - ordered by management
- VIII. NEXT MEETING DATE**
October 24th should be the date of the next meeting.
- IX. ADJOURNMENT TO EXECUTIVE SESSION**
The Board will meet in Executive Session to consider delinquencies, foreclosures, violations, 3rd party contracts and legal matters.

EXECUTIVE MEETING AGENDA

Immediately following the regular Board Meeting

- I. CALL TO ORDER/ROLL CALL**
- II. APPROVAL OF MINUTES**
Minutes of the June 20, 2017 Executive Meeting
- III. BOARD BUSINESS**
 - A. **Delinquency report**
 - B. **Violations** – new ones for period 6/13 – 8/14/2017
 - C. **Violation appeals**
 - D. **Complaint**
 - E. **Legal Correspondence**
- IV. ADJOURNMENT**