

BUENA VENTURE PLAZA, INC.

c/o Anchor Community Management, Inc.

P.O. Box 3237 ☛ Camarillo, CA 93011-3237 ☛ (805) 388-3848 ☛ Fax (805) 388-0856

www.anchorcommunitymgt.com/buenaventure.htm

info@anchorcommunitymgt.com

April 10, 2018

Dear Buena Venture Plaza Owner/Tenant:

We understand that Buena Venture Plaza residents sometimes want or need to do repairs or renovation work in their units. Sometimes that work involves loud equipment which can cause disturbances to others in the area.

Due to the many logistic and financial factors involved, the Board chooses not to limit the days or hours during which this type of work can be completed, since there are many diverse businesses in Buena Venture Plaza that have varied hours of operation as well. While your business may work the more traditional 9-5 hours, others may work nights and/or weekends.

We simply ask that if you have such a project pending, you first notify management at 388-3848 or info@anchorcommunitymgt.com. Management will notify the Board. We then ask that you reach out to your neighbors and let them know of your plans. Please take a few minutes to explain to them what work you will be doing and how it may affect them. Doing so will go a long ways towards helping your neighbors be much more tolerant of the noise and inconvenience the work will entail.

Thank you for your anticipated cooperation in this request.

On Behalf of the Buena Venture Plaza Board of Directors,

Anchor Community Management, Inc.