

HOA Meeting Minutes
BOARD OF DIRECTORS MEETING
Wednesday, March 28, 18 – 6:00pm
Thousand Oaks Library

Call to Order

- Nancy Adamczyk, President, called the meeting to order at 6:00pm.

Roll Call of Officers

- Board members present: Nancy Adamczyk, Ralph Arnold, Barbara Stevens
Jacqueline Forbes, Steve Schlanger, and Carol Stephenson is unable to attend

Open Discussion For Homeowners

- Possible previous leak from exterior wall to patio

Approval of Prior Meeting Minutes

- Changes to the prior meeting minutes Ralph Arnold was absent, Barbara Stevens was present
- A Motion to Accept minutes from Prior meeting on Feb. 28th 2018 with changes - seconded and unanimously passed.

Treasurer's Report

- Barbara will check on higher rate CD's
- Aged Owner Report – REVIEWED
- A motion was made to accept the report, seconded and unanimously passed

Committee Report

- Architectural report -
 - Request to look at an issue between 319-323
 - We request another bid for the work needed to fix the issue – please send a letter sent to the homeowner we are working on the bids.
- Landscaping reports
 - Tree trimming complete
 - Unit 21 needs a repair to the outside wall
 - One Gardener down
- Pool Report
 - The Spa heater replaced
 - Bid for Water fountain - we would like a second bid

Manager's Report

- Action Item List – REVIEWED
- Telephone Log – REVIEWED
- Property Inspection - REVIEWED
- Patrol Report – REVIEWED

Violations

N/A.

Board Action Items

- Request for second bid for the pool fountain
- Request for second bid for the exterior repair for Unit 6
- Request for Meeting Minutes, on around November be sent to Unit 37 regarding leakage from exterior wall to patio

- Request for 2 bids for any work over 250.00
- Any further citations should be sent directly to the Owner of Unit 10.
- Request for additional parking passes they have 30 days to comply with the parking regulations with the CCR
- Please clarify that repair and replacement is included in the bid for Blue Water Bid we are awaiting 2 additional bids.
- Motion to approve the Level 1 Reserve Study Update for Complex Solution seconded and unanimously passed
- Motion to use Poindexter and Company for 2018 Audit motion seconded and unanimously passed
- Please send the accounting for Unit 16 highlighting fines and late fees for clarifications.

Next Meeting

- April 25th 2017

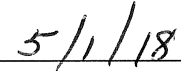
Adjournment

- At 7:06 PM a motion was made, seconded and unanimously passed to adjourn the meeting.

APPROVED:



Board Member



Date