

THE MINUTES OF THE MEETING
OF THE
BOARD OF DIRECTORS
OF THE
HOPETOWN HOMEOWNER’S ASSOCIATION

Monday, March 19, 2018

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Hopetown Homeowners Association** held on Monday, March 19, 2018 at the Old Susana Café located at 1555 Kuehner Dr. in Simi Valley, CA. President Ed Saenz noted that a **Quorum** was present and called the meeting to order at 6:30 p.m.

BOARD MEMBERS PRESENT

Ed (Richard) Saenz, President; Tammy Hernandez, Vice President; Ursula Tobler, Treasurer; and Ken Sinn, Member. The secretary position is vacant. Colleen Scott of Anchor Community Management, and Jerri Riffel, Recording Secretary were also present.

HOMEOWNERS PRESENT

6775 Cowboy Inquired on how to pay dues by credit card.

OFFICER’S REPORT

A. APPROVAL OF THE MINUTES

A **motion** was made by Ursula Tobler, and seconded by Tammy Hernandez to approve the Minutes of the November 13th, 2017 meeting as presented. **Motion Passed.**

B. TREASURER’S REPORT

Financial statement as of February 28th, 2018	Current Month	Year-to-Date
Total Cash Accounts		\$ 166,470.22
Total Income Accounts	\$ 11,288.61	\$ 45,447.72
Expenses	\$ 12,814.75	\$ 46,651.02
Net Income/Loss	\$ <1,526.14>	\$ <1,203.30>
Total Due From Homeowners		\$ 1,978.16

A **motion** was made by Ed Saenz, and **seconded** by Tammy Hernandez to approve the Treasurer’s report as presented. **Motion Passed.**

MANAGER’S REPORT

- A. Phone Log - November 7, 2017 through March 12, 2018** – Reviewed. No action necessary.
- B. Work Order Log** - Reviewed. No action necessary

BOARD BUSINESS

- A. Liens** – None at this time
- B. Stormwater Facilities Inspection Report** – Completed and sent to City. Reviewed.

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- C. Street Signs** – City advised of their condition. Have been repaired right way. Reviewed.
- D. Common Area next to 6669 Sasparilla** – Correspondence & proposal to install plants - A **motion** was made by Ed Saenz, and **seconded** by Ursula Tobler to approve the proposal from Chateau Landscape to replace shrubs in HOA planter the cost of Three hundred, fifty dollars (\$350). **Motion Passed.**
- E. 2017 Year End (10/31) Financial Review - Signatures and Approval** - A **motion** was made by Ed Saenz, and **seconded** by Tammy Hernandez to approve the report from Jimenez & Company as presented. **Motion Passed.**
- F. Correspondence** – Reviewed. No action necessary.

NEXT MEETING

The regular meeting will be held on Monday, May 21, 2018 at 6:30 p.m. at the Old Susana Café located at 1555 Kuehner Dr. in Simi Valley, CA.

ADJOURNMENT - The meeting was adjourned at 6:46 p.m. to the executive session to discuss violations, delinquencies, and/or legal matters.

Submitted by: Jerri Riffel, Recording Secretary

Approved by:

Secretary	Date
Hopetown Homeowners Association	

End of File