

**SUMMERSET VILLAGE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

MINUTES

**WEDNESDAY, JUNE 13, 2018 @ 6:00 pm
CLUBHOUSE, SANTA PAULA, CA**

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 pm by President Jan Allen. Also present for the meeting were Berniece Bird, Rose Real (recently elected) and Kim Burman.

II. APPROVAL OF MINUTES

Minutes of the February 14, 2017 meeting, and the Special Meeting Minutes of April 25, 2018 meeting- MTA by Berniece Bird both sets of minutes, as amended, second by Kim Burman. Approved. Correction: Jan asked that on the special minutes of April 25, 2018, under II, item 2, that wording be added to the sentence as follows: "and are not UV resistant."

III. HOMEOWNER AND BOARD COMMENTS

#362 owner was present. Board agreed he could add a phone/computer line to the exterior of the building.

IV. TREASURER'S REPORT

April 2018 financial presented by Berniece Bird. MTA by Berniece Bird, second by Jan Allen. Approved.

V. BOARD BUSINESS

A. Liens – MTA by Berniece Bird to add a lien on lot numbers 70 and 37, second by Kim Burman.

B. Fencing update – Board discussed the various issues viewed on the walk through from the day before. Berniece update Board on resolutions to the fence alongside # 385, as well as the fence issue alongside #376. Berniece will also talk with 2 of the owners of tract homes that back up to Summerset unit about the upcoming fence project. Manager advised that two areas not included in original proposal will add an additional \$ 8,417 to the project. MTA by Jan Allen the extra cost, second by Berniece Bird. Approved. To be paid from reserves.

C. 2017 Year End Financial Review –MTA by Berniece Bird the completed financial review for 2017 f second by Jan Allen. Approved.

D. Proposal to Repair Leak in Driveway between # 372 & #374 – MTA by Berniece Bird to approve the proposal from Chateau Landscape in the amount of \$950., second by Jan Allen. Approved.

E. Roofing Proposal – to re-roof 3 flat garage roofs on W. Santa Barbara St. – MTA by Jan Allen the re-roofing of garages # 5 & #6, as depicted on the proposal and which includes 5 actual roofs and in the amount of \$ 53,320.00, second by Berniece Bird. Approved. To be paid from reserves.

F. Landscaping – update by Berniece. She advised that once the vinyl fence has been installed behind 305 and 306 W. Santa Barbara St., the landscaper will add new plants to highlight the fence. The landscaper is also handling the removal of palm trees and other personal items on the driveway of #385, in consideration of the fencing project.

Board reviewed information sent to the management company about the City turf replacement program now in effect. Board may consider participating.

G. Residents Doing Landscaping in Common Areas – it was agreed this practice should not be encourage.

VI. ADJOURNMENT/NEXT MEETING DATE

Meeting was adjourned at 6:49pm. Next meeting is scheduled for August 8, 2018.