

**SUMMERSET VILLAGE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

MINUTES
AUGUST 9, 2017 @ 6:00 pm
CLUBHOUSE, SANTA PAULA, CA

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:05 pm by President Jan Allen. Also present for the meeting were Berniece Bird and Kim Burman.

II. APPROVAL OF MINUTES

Minutes of the April 12, 2017 meeting – MTA by Berniece Bird, second by Kim Burman. Approved. The June 2017 Board meeting was cancelled.

III. HOMEOWNER AND BOARD COMMENTS

The owners of 241 and 229 were present to share their comments. #241 is concerned about the fence in her backyard. Board asked manager to have Jaime inspect all fences and document their condition with pictures so that Board can prioritize their repair or replacement.

IV. TREASURER'S REPORT

June 2017 financial presented by Berniece Bird. MTA by Berniece Bird, second by Kim Burman. Approved.

V. BOARD BUSINESS

A. Liens – MTA by Berniece Bird to approve levying a lien on lot #26, second by Jan Allen. Approved.

B. Fencing – Board reviewed proposals to replace the common area fence that runs between Units 233, 235, 237 & 239 – MTA by Berniece Bird the proposal from Vinyl Concepts in the amount of \$12,382.00, second by Jan Allen. Approved. Money to come from reserves.

C. Garage Roofs – MTA by Berniece Bird the proposal to re-roof two sets of garages in the amount of \$35,700, second by Jan Allen. Approved. Money to come from reserves.

D. Work Order Log – Board reviewed.

E. Correspondence – reviewed by Board.

VI. ADJOURNMENT/NEXT MEETING DATE

Meeting was adjourned at 6:36pm. Next meeting is scheduled for October 11, 2017.