

**SUMMERSET VILLAGE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

MINUTES
DECEMBER 13, 2017 @ 6:00 pm
CLUBHOUSE, SANTA PAULA, CA

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:10 pm by President Jan Allen. Also present for the meeting were Berniece Bird and Kim Burman.

II. APPROVAL OF MINUTES

Minutes of the October 11, 2017 meeting – MTA by Berniece Bird, second by Jan Allen.
Approved.

III. HOMEOWNER AND BOARD COMMENTS

Owner of #241 was briefly present.

IV. TREASURER'S REPORT

October 2017 financial presented by Berniece Bird. MTA by Berniece Bird, second by Kim Burman.
Approved.

V. BOARD BUSINESS

A. Liens – MTA by Berniece Bird to approve levying a lien on lot #59, second by Jan Allen. Approved.

B. Landscape Issues:

1. Stepping stones @ 301 W. Santa Barbara – board discussed. No further action to be taken at this time.
2. Irrigation upgrades needed for proper watering – Board discussed proposal from Seabreeze to replace several valves and lateral lines so adequate watering will take place. MTA by Jan Allen to approve the proposal in the amount of \$ 2,200.00, second by Kim Burman. Approved.

C. Fencing Issues – Board reviewed pictures provided by Jaime of problems with fencing. It was agreed that the manager will arrange for proposals for vinyl fencing to be submitted to replace the fencing that is in need of repairs.

D. #326 dry down issue – manager advised that Summerset has been reimbursed the costs of this repair by the owner from her insurance proceeds.

E. Tree Trimming – manager advised it is scheduled for Dec. 15th.

VI. ADJOURNMENT/NEXT MEETING DATE

Meeting was adjourned at 6:52pm. Next meeting is scheduled for February 14, 2018.