



199 E. Surfside Drive, Port Hueneme, CA. Phone 805-488-3304 Fax 805-986-4603 Email: Surfside1hoa@gmail.com

**ENTRANCE ACCESS SYSTEM AUTHORIZATION FORM**

Unit # \_\_\_\_\_

Date \_\_\_\_\_

I wish to add the following **residents'** information to the entrance gate access system:

1<sup>st</sup> Name: \_\_\_\_\_

Phone Number 1: \_\_\_\_\_  
(include area code)

Entrance gate directory number (provided by HOA): \_\_\_\_\_

2<sup>nd</sup> Name: \_\_\_\_\_

Phone Number 2: \_\_\_\_\_  
(include area code)

Entrance gate directory number (provided by HOA): \_\_\_\_\_

3<sup>rd</sup> Name: \_\_\_\_\_

Phone Number 3: \_\_\_\_\_  
(include area code)

Entrance gate directory number (provided by HOA): \_\_\_\_\_

Entrance gate card #: \_\_\_\_\_

(middle 5 numbers just before AWID on the white card)

Entrance gate remote number: \_\_\_\_\_

(5 digit code next to the FC code on the remote & also located inside the remote)

Owner's name \_\_\_\_\_

Owner's signature (required) \_\_\_\_\_

**Please submit this form via mail, email or fax to the Surfside I office.**