



199 E. Surfside Drive, Port Hueneme, CA 93041

Phone 805-488-3304 Fax 805-986-4603

Email: Surfside1hoa@gmail.com

### Request Form

Date: \_\_\_\_\_

Unit #: \_\_\_\_\_

Name: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

On-Site Owner:  Off-Site Owner:  Tenant:

Nature of Request:

Maintenance: \_\_\_\_\_: If this is HOA related plumbing, please contact one the following plumber directly. Otherwise you can call any plumber:

Donlon Plumbing: 805-985-8885

Landscaping request: \_\_\_\_\_ Other: \_\_\_\_\_

What is requested? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We appreciate your interest and time taken to complete this form, as a means to support and enjoy standards such as privacy, comfort, and safety. The Board of Directors of the Association, which is responsible for maintaining these standards, will do everything possible to expedite consideration of your request. Thank you.

\*\*\*\*\*Office Use Only\*\*\*\*\*

Explanation/Action Taken: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Approved:  Denied:  Signed: \_\_\_\_\_ Date: \_\_\_\_\_