

# Surfside I

199 E. Surfside Drive, Port Hueneme, CA 93041

Phone 805-488-3304 Fax 805-986-4603

Email: [SurfsideIhoa@gmail.com](mailto:SurfsideIhoa@gmail.com)

## JULY 2018

On-Site Office Hours: 9:00 am – 5:00 pm, Monday, Tuesday and Thursday. Closed for lunch.

### **General HOA Maintenance and After-Hours HOA Maintenance Emergencies:**

Contact: **ABC-BUILDS AT 1-877-600-4940**

Surfside I website: [www.anchorcommunitymgt.com/SurfsideI.htm](http://www.anchorcommunitymgt.com/SurfsideI.htm)

#### **Board of Directors**

Lynn Buck	President
Bob Bromber	1 <sup>st</sup> Vice President
Open Position	2 <sup>nd</sup> Vice President
Kathleen Gavin	Treasurer
Donna Holbeck	Secretary

**Archon Security-1-800-274-5717 (7:30 PM-4:30 AM)**

**Centralized DirecTV System-1-800-801-1145**

#### **On-Site**

Property Manager – Dianne Ramirez  
Office Phone (805) 488-3304  
Office Fax (805) 986-4603  
E-mail: [surfside1hoa@gmail.com](mailto:surfside1hoa@gmail.com)  
Maintenance – Jesse Vaca and Josh Garcia

**PHPD non-emergency (805) 986-6538**

#### **Next Board Meeting:**

**Monday, July 16, 2018 at 6 PM**

#### **Anchor Community Management**

Phone: (805) 388-3848 – Julie: ext. 2

Fax: (805) 388-0856

### **HOMEOWNER'S - YOUR HELP IS REALLY NEEDED ONE NIGHT PER MONTH!**

As mentioned in last month's newsletter, the time for our annual homeowner's meeting and election is coming up quickly! There will be **THREE open positions** up for re-election this year (including one position that has been open since our last year's election) and we desperately need to fill these positions. The board members meet one Monday night per month (typically the 4<sup>th</sup> Monday of the month) so if you have some spare time at least one night per month and have ever thought about becoming a board member, this could be the perfect opportunity for you! Although this is a volunteer position, it's still a very important one because of all of the teamwork involved in making informed decisions for the HOA that are in the **best interest of the community as a whole**. Two of the current board members have donated their time for 6+ years and the newer board members have been involved at least 2 + years. **But this is supposed to be a FIVE-member board so we really need to hear from YOU to help with YOUR HOA**. Nomination forms will be sent out in the mail by mid-August and although this is still a little over 6 weeks away, we want to make sure this information gets out there now because of three positions needing to be filled. We hope you will give this much consideration as it's very fulfilling to be able to help out your own community. The board can always use good people to join them who want to continue to help keep Surfside I the excellent place to live that it currently is.

### **ARE YOU GOING TO BE REMODELING YOUR CONDO?**

As a courtesy to your neighbors, please notify the ones on each side of you and below or above you if you are going to be having noisy construction work done to your condo. Also, please try to keep noisy work limited to 8 am – 6 pm during the week and 9 am – 6 pm on weekends. You can certainly do quiet things such as painting at other times. If you are doing remodeling without changing anything structurally you do not need approval from the HOA but if you do plan to do anything to change the structure of your condo, you will need to complete an Architectural Modification Request form and submit it with plans of what will be changed and approval from the city of Port Hueneme to do these changes. Also, if while remodeling your condo you plan to have the drywall removed, please contact Dianne at the office to see if the main plumbing lines should be replaced at that time. The HOA plumbing committee is constantly working on preventative plumbing maintenance whenever possible.

### **ENTRANCE GATE SYSTEM REMINDERS**

Some of you may not realize that the entrance gate system has limited space in it for the amount of phone numbers that can be entered so there is a limit of 3 phone numbers that can be assigned per condo. These phone numbers are limited to the residents of the condo since they are the ones who will be allowing their guests to enter. If you are an owner and rent your condo out, your phone number will be removed to allow for the use of the tenants if there are more than two of them that need to be entered. There are occasional exceptions but these are limited. Please always notify the office if your phone number changes so that it can be updated in the system. Also please notify the office if you lose a gate card or remote so that it can be deleted from the programming.

### **PLEASE NOTIFY OFFICE WHEN TENANTS MOVE OUT**

Just as it's required per the Rules and Regs to register tenants at the office PRIOR to their moving in, it is also required to notify the office right away when tenants move out. Their information needs to be removed from the entrance gate system as well as any gate cards that might not have been returned.

### **EMERGENCY HOTLINE/ARCHON SECURITY/PORT HUENEME POLICE DEPT.**

There still seems to be some confusion about whom to call when for HOA issues or emergencies. The **HOA Emergency MAINTENANCE Hotline** is available 24 hours per day and this is for **HOA maintenance issues or emergencies only, i.e., plumbing leaks, toilet overflowing, landscape sprinkler head broken and spouting water, entrance gate not working, etc.** But if it's something simple like your toilet running constantly or your garbage disposal isn't working properly, these are owner issues so please call your own plumber or landlord. **Archon Security** is contracted to work for SSI **during the hours of 7:30 PM – 4:30 AM, in which they make three random rounds through the property each night.** They will also come out for basic issues such as loud music or parties, suspicious people on the property, vagrant loitering, people in the pool after hours, etc. **during those hours only.** **Please call 911 or the PH non-emergency line (805-986-6538) for all other issues and/or during the hours of 4:30 AM – 7:30 PM.** Please check with the office if you have any questions.

### **IMPORTANT POOL RULE REMINDERS**

We know this sounds repetitious but no matter how many reminders we put in the newsletter about loud music at the pools, it continues to happen. Many of us like to hear our music when we are outside enjoying the great weather but this disturbs the residents who live around the pools plus the others who are enjoying their peace and quiet at the pool. So please remember that if you are at the pool areas, all audio equipment needs to be used with headsets. If you have guests staying at your condo, please be sure to leave a copy of the Pool Rules in the condo for them to read as all of them are very important in making everyone's pool experience a good one.

### **AGE RECOMMENDATIONS FOR JACUZZI USE AND NO ADDITIVES PLEASE!**

At this point, the HOA does not have age restrictions for the Jacuzzis but based on the CDC guidelines, in general, infants and toddlers should not use a hot tub at all due to the risk of overheating or dehydration. Their recommended age to allow kids in Jacuzzi's is 5 and with limited use at that age due to overheating and bacteria from the bubbles from the jets. If you have small children, we recommend that you check with your own pediatrician prior to using the jacuzzi. And of course, at any age they suggest drinking lots of water while in the jacuzzi to avoid dehydration. But other than that, please enjoy these wonderful amenities. Also, while using the Jacuzzi's, **PLEASE DO NOT PUT ANY OILS OR ADDITIVES IN THEM.** The maintenance staff found a bottle of lavender oils by one of the Jacuzzi's plus our pool cleaning company let us know they've noticed that someone is using these additives and they are not allowed in our commercial Jacuzzi's. This damages the motors and jets so thank you for leaving your oils at home for your own bathtub/jacuzzi tub.

### **SPRING/SUMMER CLEANING TIME!**

Now that the nice weather has been here awhile, it's the perfect time to clean outside around your condo. Many of the exterior doors and the windows/sliders are VERY dirty so please be sure to clean these off now and on a regular basis. Many exterior doors are in need of at least paint if not replacing (notices will go out to those who need to replace their doors by 3/1/19) but if you don't receive a notice, at least plan to paint the doors soon. The doors were painted in 2013 and the wear and tear since then really shows. Also, be sure to replace any slats that are missing from blinds and replace any tattered/worn drapes. All window coverings need to be professional and in a neutral tone. Thank you for all of the clean and well-maintained balconies! This makes Dianne's job so much easier when everyone does such a great job of following the balcony rules.