

**VIÑA DEL MAR HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

**MINUTES
APRIL 24, 2018– 6:00 PM
215 Daily Drive. Ste. 10, Camarillo, CA 93010**

5:45pm – Violation Hearings – no owners attended.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order by President Richard Lucas at 6:00 PM. Also present were Board members John Ellsworth, Claudine Dodd and Rick Heath.

II. APPROVAL OF MINUTES – Minutes of the February 20, 2018 meeting – MTA Richard Heath, second by John Ellsworth. Approved.

III. GUEST: Cathy and Armando from Showscapes were present to discuss landscape issues with the Board. Topics included water usage, dead plant material in several areas, Capsure reports being sent by Showscapes to document work being done and issues being responded to, controller alerts for mainline breaks, and the crews not reporting obvious issues to the supervisor, and the upcoming start of a new supervisor at Showscapes named Nick. Board asked manager to arrange for Board to meet on site with Nick as soon after he is on board as can be arranged.

IV. HOMEOWNER COMMENTS

1 other owner was present.

V. TREASURER’S REPORT – March 2018 financial presented by Claudine. She confirmed with the manager that the reserve contribution for December and January have not been made, due to the water costs being very high. MTA by John Ellsworth the financial report, second by Richard Lucas. Approved.

VI. BOARD BUSINESS

A. Liens – n/a

B. Perimeter Fencing Paint & Repair Proposals – Board reviewed 2 proposals. MTA by John Ellsworth not taking action at this time, second by Claudine Dodd. Approved to take no action.

C. 3 Year On-Site Required Reserve Study – board reviewed 2 proposals. MTA by Claudine Dodd the 7 week turnaround proposal in the amount of \$825.00, second by Richard Lucas. Approved.

D. 2017 Year End Financial Review – completed. MTA by John Ellsworth the review, second by Claudine Dodd. Approved.

E. Tree Trimming – MTA by Richard Lucas the Treescapes proposal in the amount of \$8,898.00, second by Claudine Dodd. Approved.

F. Fire Hydrant Painting – manager advised that City advised her that the Vina del Mar hydrants are “on the City list” to paint. They could not provide an approximate timeframe.

H. Correspondence – reviewed by Board.

VII. NEXT MEETING DATE – It was agreed that the next meeting date will be Tuesday, April July 10th, 2018.

VIII. ADJOURNMENT TO EXECUTIVE COMMITTEE MEETING – Meeting adjourned at 7:20 pm when Board adjourned to Executive Session to consider delinquencies, violations, legal matters or 3rd party contracts.