

**VIÑA DEL MAR HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING**

**MINUTES  
AUGUST 1, 2017– 6:00 PM  
215 Daily Drive. Ste. 10, Camarillo, CA 93010**

**5:45pm – Violation Hearings** – no owners attended.

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order by President Richard Lucas at 6:00 PM. Also present were new Board member John Ellsworth and Rick Heath. George Tidd and Claudine Dodd were not present.

**II. GUEST:** Jessica and Jose from Showscapes were present to discuss landscaping. Jessica reported that the entire fence line has been cleared of growth, that the irrigation is working well and that they increased the watering times a little because of the warm weather. Rick Heath mentioned that he would like to see the turf along Ponderosa removed to save water. No action taken. Richard Lucas passed out a paper with his landscaping which included his landscaping concerns. Some of his concerns included the following:

- Tumbleweeds on the slope between Corte Sol and retaining basin
- 30'x30' section of groundcover missing down slope of 652 Corte Sol
- Lack of water on right side of Luna – new groundcover has brown tips
- Crew doing busy work instead of cleaning along common area fencing
- 10 Oleanders planted on Tierra Santa in poor condition
- Entrance looks great, but bare dirt on right side going up Tierra Santa. Need bid for African Daisies.
- Remove another carrot wood tree behind 605 Corte Sol along Tierra Santa. Need bid for 15-gal replacement
- Water issues with new timers were also discussed

**III. HOMEOWNER COMMENTS**

1 other owner was present to share his concerns.

**IV. APPROVAL OF MINUTES** – Minutes of the April 18, 2017 meeting – MTA Rick Heath, second by John Ellsworth. Approved.

**V. TREASURER'S REPORT** – June 2017 financial presented by the manager. It was noted that while the Association is under budget generally, the water usage and costs have increased greatly. MTA by Richard Lucas the report, second by John Ellsworth. Approved.

**VI. BOARD BUSINESS**

**A. Liens** –none needed.

**B. Landscape issues**

1. Water Usage Report – reviewed by Board.
2. Dead Tree Removal Proposal – this work has already been completed.
3. Corte Estrella Tree Planting Proposal – tabled.
4. Fence Clearance Correspondence – reviewed by Board. Contrary to what Jessica from Showscapes indicated earlier in the meeting, Richard Lucas advised that this is not done.
5. General Landscape Correspondence – reviewed.
6. Rebate Checks for New Controllers – reviewed.

**C. Police Calls for Service Report** – reviewed.

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**D. Architectural Committee** - Board considered adding another Board member to the committee. However, manager advised them that with 3 Board members on the committee, it would be considered a Board meeting whenever they met or discussed requests. Committee to remain as is with 2 Board members.

Determine what needs to be done to maintain the perimeter wrought iron fencing. Board agreed and asked manager to set up the walk on a Tuesday or Thursday during the first week of June. Board did remind manager to let all Board members know when any architectural approvals were issued.

**E. Correspondence** – reviewed. Board asked manager to remind Showscapes not to go on any owners' property.

**VII. NEXT MEETING DATE** – It was agreed that the next meeting date will be Tuesday, October 3, 2017.

**VIII. ADJOURNMENT TO EXECUTIVE COMMITTEE MEETING** – Meeting adjourned at 7:01 pm when Board adjourned to Executive Session to consider delinquencies, violations, legal matters or 3<sup>rd</sup> party contracts.